

**Palmyra Township
Regular Board Meeting Minutes
March 8, 2018**

Meeting called to order at 7:01 pm by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Matt Koester, Perry Pooley, and Chris Whited

Members absent: Steve Papenhagen

Audience Attendance: 6

Motion Pooley, support Koester to approve agenda as amended - *Motion carried.*

- Add to *New Business*: D & P Communications internet service change

Public Comment:

- Craig Dunham reported that the EMS legislation has passed, allowing an extension of Medicare payments for ambulance services.
- Dave Pixley reported that some Township residents have expressed their concern of water over the roads.
- Commissioner Bob Knoblauch presented a draft copy of Macon Township's Solar Energy Ordinance for review. He also reported that the County is moving forward with the renovations of the sheriff's office and the State of Michigan has awarded the County a scrap tire grant, which will allow the County to host the Tire Collection event on May 19.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: N/A
- Planning Commission: report presented by Perry Pooley

Motion Koester, support Isley to approve the February 8th Regular Meeting minutes as written and place on file - *Motion carried.*

Motion Pooley, support Koester to approve all reports on hand and place on file - *Motion carried.*

Communications:

- Land Splits: None
- FOIA requests: None
- Cemeteries: Treasurer Koester reported that people have been parking on the grass and leaving ruts.
- Roads & Bridges: Supervisor Isley advised Board members to consider 2018 road projects.
- PA0 700-8011-00, Sauter property: No current information was available.
- PA0 700-0840-00, VanNieuwenhze property: No current information was available.
- The Board of Review met March 6th and will meet March 12th & 13th at the Palmyra Township Hall.
- A ZBA meeting is scheduled at the Palmyra Township Hall on Thursday, March 15th, at 7:00 p.m.
- Palmyra “Village” drainage: Supervisor Isley reported that Joe Brezvai had contacted him to let him know that he had drafted a letter to be mailed to engineers asking them to submit a bid to complete a study of the Village drains.

Unfinished Business:

- Township Building Ceilings: Discussed with no action taken at this time.
- 2018 Annual Meeting: Motion Isley, support Whited to move the 2018 Annual Meeting from March 27th to Thursday, April 12th, at 6:00 p.m. *Motion Carried*
- Blitzfire Nozzle: Motion Isley, support Pooley to allow the PTFD to purchase the Blitzfire nozzle from First Due at a cost of \$3,295 – *Motion Carried*
- Funding of Blitzfire Nozzle: Motion Isley, support Pooley that the funds for the Blitzfire nozzle come out of the FD donation fund – *Motion Carried.*

New Business:

- PTFD –
- Employment applications: n/a
- Probation terminations: n/a
- Resignations: n/a
- 2017 – 2018 Budget Amendments:
 - Motion Isley, support Whited to amend the 2018 budgeted Cemetery expense account 567-934-001 by increasing it by \$2,000 – *Motion Carried.*
 - Motion Isley, support Pooley to amend the 2018 budgeted Cemetery expense account 567-934-002 by increasing it by \$17,500 – *Motion Carried.*
 - Motion Isley, support Whited to use funds from the Anonymous Donation Fund to amend accounts 567-934-001 and 567-934-002 - *Motion Carried.*
- Building Inspection Permit Fees: Motion Isley, support Pooley to set the building permit fee for cell towers at \$1,250 – *Motion Carried.*
- Township Insurance Proposal: Motion Whited, support Isley to accept the Decker Agency insurance proposal of \$15,177 – Roll call vote: Pooley – yes, Isley – yes, Whited – yes, Koester – yes *Motion Carried*

- 2018 Budget Hearing:
 - Motion Pooley, support Isley to open the Budget Hearing at 8:14 p.m. – *Motion Carried.*
 - Motion Isley, support Pooley to close the Budget Hearing at 8:37 p.m. – *Motion Carried.*
- Cemetery Mapping Software: Motion Isley, support Pooley to allow the Clerk to purchase the Pontem mapping software at a cost of \$975, and the cost shall come from the Donation Fund *Motion Carried.*
- ZBA Membership: Motion Koester, support Whited to appoint Jim Leonard, Marvin Diver, and Roger Lovell as ZBA regular members and to appoint Deb Comstock and Craig Dunham as the ZBA alternate members. All terms expire December 31, 2019 – *Motion Carried.*
- Memorial Day Parade: Motion Pooley, support Whited to hold the Memorial Day Parade on Monday, May 28th, starting at 9:00 a.m. and to hand out participation prizes in the same denomination as last year – *Motion Carried.*
- Ann Arbor Professional Solutions: Motion Isley, support Koester to allow Ann Arbor Professional Solutions to collect the outstanding debt of \$632.00 (account #1886676) and to have the Supervisor sign the authorization form – *Motion Carried.*
- Personal Property Tax Collection:
 - Motion Isley, support Koester to have the Treasurer contact a family member of the deceased to collect the delinquent PPT of \$8.50. If Treasurer is unable to collect, the Township will absorb the \$8.50 – *Motion Carried.*
 - Motion Isley, support Pooley to allow the Supervisor and Treasurer to pursue legal counsel for the collection of delinquent PPT – *Motion Carried.*
- Ambulance Cot: Motion Pooley, support Koester to allow the PTFD Officers to sell the ambulance cot – *Motion Carried.*
- Tractors in Memorial Day Parade: Motion Isley, support Whited to have the Supervisor seek legal counsel about allowing unlicensed drivers to operate tractors in the Memorial Day Parade – *Motion Carried.*
- Mileage reimbursement for Dave Sanchez (FD Safety Officer): Motion Isley, support Koester to reimburse Dave Sanchez (FD Safety Officer) the round trip mileage for traveling to a Bus Extrication class – *Motion Carried.*
- FDIC International Conference: Motion Isley, support Pooley to pay the \$85 per person FDIC exhibit fee for three PTFD members – *Motion Carried.*
- D&P Communications internet service: Motion Koester, support Pooley to opt in D&P Communications 25 megabyte internet service – *Motion Carried.*

Bill Payment

Motion Isley, support Whited to pay all Twp. and PTFD bills as presented – *Motion Carried.*

Adjournment

Motion Koester, support Isley to adjourn at 9:17 p.m. - *Motion carried*

Next Regular Meeting: April 12, 2018

APPROVED

JAMES ISLEY, SUPERVISOR

Christine Whited, CLERK

THESE MINUTES WERE APPROVED April 12, 2018, AS WRITTEN.