

**Palmyra Township
Regular Board Meeting Minutes
August 9, 2018**

Meeting called to order at 7:00 p.m. by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Matt Koester, Perry Pooley, Steve Papenhagen, and Chris Whited

Members absent: None

Audience Attendance: 13

Motion Isley, support Pooley to approve the agenda as amended - ***Motion carried***

- Add to *Unfinished Business*, EMT oxygen tanks
- Add to *New Business*, CRP contract

Public Comment:

- Commissioner Bob Knoblauch discussed that bonds will be issued to finance the cost of capital improvements known as the "Project." Commissioner Knoblauch also said that the move of the sheriff's office over to the Annex building is complete. He also mentioned that dispatch is now in the Robinson building and the operations center is located at the airport. Lastly, Commissioner Knoblauch said that there will be a large tire collection event held at the Lenawee County Fairgrounds on September 8, 2018, from 8:00 am to 2:00 pm.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: N/A
 - Mechanical Inspector: N/A
 - Plumbing Inspector: : report presented by Clerk Whited
- Planning Commission: report presented by Perry Pooley

Motion Whited, support Koester to approve the June 14th Regular Meeting minutes and the July 9th and 26th Special Meeting minutes as written and place on file. ***Motion carried***

Motion Isley, support Pooley to approve all reports on hand and place on file. ***Motion carried***

Communications:

- **Land Splits:** None
- **FOIA requests:** Clerk Whited reported that Mark Crane requested the list of voters from the November 2017 election.
- **Cemeteries:** Trustee Pooley reported that Crane Cemetery is in good shape. Clerk Whited reported that the Main Cemetery is being well maintained.
- **Roads & Bridges:** Trustee Pooley commented that the work on Sharp Rd. is complete.
- **MTA Workshop "Hot Topics in Planning & Zoning:"** No discussion
- **Palmyra "village" drainage:** Supervisor Isley reported that Jenny Escott told him that the Drain Commission is moving forward on the drain study with Mannick & Smith.
- **August 7, 2018 Primary Election:** Clerk Whited reported that 606 voters had voted. She also reported that the Palmyra Twp. Proposed Amended Zoning Ordinance proposal had failed, 419 NO votes and 163 YES votes, and the Palmyra Township FD Operations millage had passed, 383 YES votes and 206 NO votes.

Unfinished Business:

- **PFD Oxygen Tanks:** Motion Papenhagen, support Koester to allow the PTFD to purchase two large oxygen tanks and seven small oxygen tanks at a cost not to exceed \$1,150.
Motion Carried

New Business:

- **PTFD –**
 - **Employment applications:** None
 - **Probation terminations:** Chief Rohlan reported that Stacy Ward's probation has terminated.
 - Resignations: n/a
- **PA 116 withdrawal: PA0 113-1575-00:** Motion Isley, support Koester to release property PA0 113-1575-00 from the Farmland Development Rights Agreement, number 46-10929-123115, provided a letter be written by Supervisor Isley explaining that the house located on the property was built after the inception of Agreement 46-10929-123115 and that an area greater than the maximum 2 acre requirement was requested. **Roll call vote:** Pooley – yes, Isley – yes, Koester – yes, Papenhagen – yes, Whited – yes **Motion carried**
- **Collection of delinquent water/sewer charges:** Motion Isley, support Papenhagen to proceed with the collection of delinquent water/sewer charges and to schedule the hearing on September 13, 2018, 7:00 pm, at the Palmyra Township Community Room. **Motion carried**
- **Hose testing:** Motion Papenhagen, support Pooley that the PTFD contract FireCatt for a term of three years to pressure test 4,000 feet of hose, including vacuum testing of hard suction hose. **Motion carried**
- **CRP contract:** Discussed with no action taken
- **Property Discovery for PA0 901-3030-00 & PA0 901-3040-00:** Motion Isley, support Pooley to allow Treasurer Koester & Supervisor Isley to meet with attorney Frank Riley to discuss the required procedures to complete a discovery of bank accounts of PA0 901-3030-00 & PA0 901-3040-00. **Roll call vote:** Koester – yes, Whited – yes, Pooley – yes, Isley – yes, Papenhagen – yes **Motion carried**

Bill Payment

Motion Koester, support Whited to pay all Twp. and PTFD bills as presented – ***Motion Carried.***

Adjournment

Motion Whited, support Pooley to adjourn at 8:43 p.m. - ***Motion carried***

Next Regular Meeting: September 13, 2018

Christine Whited, CLERK

THESE MINUTES WERE APPROVED September 13, 2018, AS WRITTEN.