

**Palmyra Township
Regular Board Meeting Minutes
June 14, 2018**

Meeting called to order at 7:03 p.m. by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Matt Koester, Perry Pooley, and Chris Whited

Members absent: Steve Papenhagen

Audience Attendance: 9

Motion Koester, support Pooley to approve the agenda as presented - *Motion carried*

Public Comment:

- Dave Pixley reported that there are rumors and misconceptions circulating around the Township concerning the proposed amended Zoning Ordinance. He asks that the Board consider a special meeting to address residents' questions and concerns regarding the matter of the proposed amended Zoning Ordinance.
- Dave Pixley shared his concerns about the trash accumulating on a property located on Palmyra Rd.
- Craig Dunham spoke about *Lenawee* Hwy. residents' concerns about cars speeding on their road. He recommends that a speed limit be enforced or a "Children at Play" sign be placed on Lenawee Hwy.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: N/A
 - Mechanical Inspector: N/A
 - Plumbing Inspector: : report presented by Clerk Whited
- Planning Commission: report presented by Perry Pooley

Motion Whited, support Isley to approve the May 10th Regular Meeting minutes as written and place on file. *Motion carried*

Motion Whited, support Isley to approve all reports on hand and place on file. *Motion carried*

Communications:

- Land Splits:
 - 118-3950-00: 123.527 acres
 - 118-3955-00: 79.148 acres
 - 118-3925-00: 44.379 acres
 - 118-2605-00 + 118-2630-00 = 118-2630-00
 - 118-2640-00 + 118-2660-00 = 118-2660-00
- FOIA requests: None
- Cemeteries: Clerk Whited reported that there are a number of trees that need to be trimmed.
- Roads & Bridges: No comment
- PA0 700-8011-00, Sauter Property: Supervisor Isley and Trustee Steve Papenhagen met with Frank Riley and Marty Sauter on June 13, 2018, to close on the property.
- MTA Workshop “Hot Topics in Planning & Zoning:” Supervisor Isley reported that a MTA sponsored Planning & Zoning workshop will be held July 18 in Kalamazoo and July 19 in Frankenmuth. Early registration fee of \$93 must be submitted by June 28.
- Memorial Day Parade: Supervisor Isley reported that the parade was a success and that twenty-five \$5.00 prizes were awarded to participants. Chief Rohlan reported that there was a good turnout at the Pancake Breakfast.
- Treasurer Matt Koester reported that in 30 days he will present to the Board the progress of the collection of unpaid personal property taxes of the following properties: PA0 901-3040-00, PA0 901-3030-00, and PA0 901-0025-00.

Unfinished Business:

- PFD Oxygen Tanks: Discussed with no action taken at this time.
- Palmyra Village Drainage:
 - Motion Isley, support Pooley to rescind the prior motion of May 10, 2018, regarding a resolution to authorize Palmyra Township to enter into contract with Mannick & Smith Inc. **Roll call vote:** Isley – yes; Whited – yes; Pooley – yes; Koester – yes; Papenhagen - absent *Motion Carried*
 - Motion Isley, support Pooley that the revised resolution authorizing Palmyra Township to enter into a contract with Mannick & Smith Inc. be adopted. **Roll call vote:** Koester – yes; Pooley – yes; Isley – yes; Whited – yes; Papenhagen - absent *Motion Carried*
- Roads: Motion Pooley, support Koester to allow Supervisor Isley to request from the Lenawee County Road Commission estimates to repair Grosvenor Hwy. between Deerfield Rd. and Rouget Rd. *Motion carried.*

New Business:

- PTFD –
 - Employment applications: Dan Bauer, Stacy Ward, & Gregory Pello
 - Motion Koester, support Isley that the employment application of Dan Bauer be denied. **Roll call vote:** Pooley – yes; Koester – yes; Isley – yes; Whited – yes; Papenhagen – absent. *Motion carried*

- Motion Pooley, support Koester that Stacy Ward be hired as a PTFD member and placed on a thirty day probation period. **Roll call vote:** Whited – yes; Pooley – yes; Koester – yes; Isley – yes; Papenhagen – absent. *Motion carried*
- Motion Isley, support Pooley that Gregory Pello be hired as a PTFD member and placed on a one year probation period. **Roll call vote:** Isley – yes; Koester – yes; Pooley – yes; Whited – yes; Papenhagen – absent *Motion carried*
- Motion Isley, support Pooley to rescind the motion to hire Gegory Pello *Motion carried.*
- Motion Koester, support Isley that Gegory Pello be hired as a PTFD member and placed on a six month probation period. **Roll call vote:** Koester – yes; Whited – yes; Pooley – Yes; Isley – yes; Papenhagen – absent *Motion carried.*
- Probation terminations: n/a
- Resignations: n/a
- PA0 700-8011-00 property insurance quotes: Motion Koester, support Pooley to insure the building on PA0 700-8011-00 at the replacement cost of \$46,121 at an estimated annual premium increase of \$21.00. *Motion carried*
- “Memento Grave Care” – Caitlyn Meszaros: Caitlyn Meszaros introduced her business and explained her grave care services.
- Palmyra Twp. Audit – Meredith Francis: Digital copies of the 2017/2018 Audit Report may be obtained from the Clerk.
- Code inspectors’ safety: Discussed with no action taken at this time.
- Catherine Sala, candidate for Probate Judge: Catherine Sala introduced herself to the Board and to those attending the meeting. She explained why she is running for the position of Probate Judge.
- 2018/2019 Budget amendments: Motion Isley, support Pooley that the Clerk set up a Capital Outlay account in the budget and allocate \$47,000 to it. *Motion carried*
- Lenawee Highway: Motion Isley, support Pooley that Supervisor Isley contact the Lenawee County Road Commission to request a speed limit and/or have a “Children at Play” sign placed on the road. *Motion carried*
- MTA Workshop “Hot Topics in Planning & Zoning:” Motion Koester, support Pooley to send three Planning Commission members and the Supervisor to the MTA workshop. *Motion carried*

Bill Payment

Motion Koester, support Whited to pay all Twp. and PTFD bills as presented – *Motion Carried.*

Adjournment

Motion Isley, support Koester to adjourn at 9:38 p.m. - *Motion carried*

Next Regular Meeting: July 12, 2018

Christine Whited, CLERK

THESE MINUTES WERE APPROVED August 9, 2018, AS WRITTEN.