

**Palmyra Township
Regular Board Meeting Minutes
April 12, 2018**

Meeting called to order at 7:01 p.m. by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Matt Koester, Perry Pooley, Steve Papenhagen, and Chris Whited

Members absent: None

Audience Attendance: 16

Motion Papenhagen, support Koester to approve the agenda as amended - *Motion carried.*

- Add to *New Business*: Township Cleanup Day – *Motion Carried*

Public Comment:

- John Kaufman asked if there is a schedule for checking the septic. Supervisor Isley reported that the Drain Commission does maintain a schedule for septic checks.
- Ken Southwell asked if water will be supplied to the Village. Supervisor Isley explained that at this time there is no plan to supply water to the Village.
- John Kaufman asked of what Man-Nor Farms water system consists. Supervisor isley explained the various components of the water system.
- Ken Southwell asked when drains would be placed along Rouget Rd. Supervisor Isley explained that a LCDC three person board had determined that placing drains along Rouget Rd. was not a feasible solution. The Drain Commission has contacted contractors to obtain estimates for repairing/replacing the entire Village drain system.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: N/A
 - Mechanical Inspector: N/A
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: report presented by Jim Leonard

Motion Pooley, support Isley to approve the March 8th Regular Meeting minutes as written and place on file - *Motion carried.*

Motion Pooley, support Koester to approve all reports on hand and place on file - *Motion carried.*

Communications:

- Land Splits: None
- FOIA requests: American Transparency
- Cemeteries: Clerk Whited reported that high winds have blown burial site flowers and tree limbs.
- Roads & Bridges: John Kaufman reported that U.S. 223, between Humphries and Ogden Hwy., has downed tree limbs along the side of the road.
- PA0 700-8011-00, Sauter Property: Supervisor Isley reported that Frank Riley submitted a letter to the township explaining that the lien on the property has been removed, and the title company will be issuing a new title. When the new title is received, the Township will close on the property.
- BOR: Supervisor Isley reported that 27 petitions were submitted to the Board of Review.
- ZBA Meeting: Jim Leonard reported that Harvest Energy Solutions was denied a variance due to the lack of provisions in the current Zoning Ordinance.
- Palmyra "Village" Drainage: Supervisor Isley explained that the Drain Commission has contacted contractors to obtain estimates for repairing/replacing the entire Village drain system.
- Walberg "Town Hall" Meeting: Supervisor Isley reported that a Town Hall meeting was held at the Township Hall on Saturday, April 7, from 4 p.m. to 5 p.m.
- The Lenawee County Tire Collection and Hazardous Waste disposal will be held on Saturday, May 18th at the Lenawee County Fair Grounds.
- Matt Koester reported that he had filed at the Lenawee County District Court to collect delinquent personal property taxes..

Unfinished Business:

- Township Building Ceilings: Discussed with no action taken at this time.
- Memorial Day Parade: Discussed with no action taken at this time.

New Business:

- PTFD –
 - Employment applications:
 - Motion Isley, support Papenhagen that Steve Paulaski be hired as a PTFD member and placed on a six month probation period. Roll call vote: Isley – yes; Pooley – yes; Whited – yes; Papenhagen – yes; Koester – yes *Motion carried*
 - Motion Isley, support Papenhagen that Chad Baugey II be hired as a PTFD member and placed on a six month probation period. Roll call vote: Isley – yes; Papenhagen – yes; Koester – yes; Pooley – yes; Whited – yes *Motion Carried*
 - Probation terminations: n/a
 - Resignations: n/a
- PTFD Oxygen Tanks: Discussed with no action taken at this time.
- Man–Nor Farms water "Public Hearing": Motion Isley, support Pooley to enter into a public hearing at 8:25 p.m. *Motion Carried*
 - John Kaufman asked the Board why there is a need to increase the cost of the water rate. Supervisor Isley explained that operating expenses have increased.
 - Motion Isley, support Pooley to close the public hearing at 8:35 p.m. *Motion Carried*

- Man-Nor Farms Operations Fee: Motion Papenhagen, support Koester to increase the Man-Nor Farms water operations fee from \$22.00 to \$25.00 per month. Roll call vote: Koester – yes; Whited – yes; Pooley – yes; Isley – yes; Papenhagen – yes *Motion Carried*
- 2018 – 2019 Budget: Motion Papenhagen, support Whited to approve the 2018 – 2019 budget as amended (change account 336-853 from \$15,400 to \$1,600 and net income from -\$55,150 to -\$41,350). Roll call vote: Isley – yes; Koester – yes; Pooley – yes; Papenhagen – yes; Whited – yes *Motion Carried*
- 2018 PTFD Millage: Motion Isley, support Papenhagen that the Millage proposal language, as stated below, be renewed to be placed on the August 7, 2018, Primary election ballot. Roll call vote: Isley – yes; Papenhagen – yes; Pooley – yes; Koester – yes; Whited – yes *Motion Carried*

Fire Department Operation

Shall the previously voted increase in the tax limitation imposed under Article IX, Sect. VI of the Michigan Constitution on General Ad Valorem Taxes in Palmyra Township be renewed for said township by 1.00 mill (\$1.00 per \$1,000 of taxable value) for the period of 2018 through 2021 inclusive for fire department operation; and shall the township levy such renewal in millage upon taxable Real and Personal Property within the township for said purpose, thereby raising in the first year an estimated \$83,995?

- Roads: Motion Koester, support Papenhagen to submit road project estimates 3384, 3619, and 3618 to the Road Commission. Roll call vote: Papenhagen – yes; Whited – yes; Pooley – yes; Koester – yes; Isley – yes *Motion Carried*

Motion Isely, support Pooley to allow the Supervisor to get estimates on only the shoulder removal for project estimates 3394 and 3393 – *Motion Carried.*

Motion Isley, support Whited to allow the Supervisor to sign the 3384, 3618, and 3619 road project contracts – *Motion Carried.*

Motion Isley, support Papenhagen to amend the 2018-2019 Road Budget by increasing it by \$11,000 (amended budget will increase from \$150,000 to \$161,000). *Motion Carried.*

- PFD wages: Motion Isley, support Papenhagen to increase the Palmyra Township Fire Department salaries and hourly wage to the following amounts:

Annual Salaries:

FD Chief - \$2,750 to 3,100 (increase of \$350)

FD Assistant Chief - \$2,200 to \$2,500 (increase of \$300)

FD Captains (4)- \$1,650 to \$2,000 (increase of \$350)

FD Training Officer - \$550 to \$1,000 (increase of \$450)

FD Ambulance Cordinator - \$550 to \$1,000 (increase of \$450)

FD Safety Officer - \$275 to \$1,000 (increase of \$725)

Hourly Wage: Increase from \$11.00 to \$12.00 (increase of \$1.00)

Pay raises go into effect April 1, 2018. Roll call vote: Isley – yes; Whited – yes; Pooley – yes; Papenhagen – yes; Koester – yes *Motion Carried*

- Township Hall driveway stone: Discussed with no action taken at this time.
- Township Cleanup Day: Discussed with no action taken at this time.

Bill Payment

Motion Isley, support Koester to pay all Twp. and PTFD bills as presented – *Motion Carried*.

Adjournment

Motion Pooley, support Whited to adjourn at 10:01 p.m. - *Motion carried*

Next Regular Meeting: May 10, 2018