

**Palmyra Township  
Regular Board Meeting Minutes  
February 9, 2017**

Meeting called to order at 7:03 pm by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Steve Papenhagen, Perry Pooley, Matt Koester, and Chris Whited

Members absent: None

Audience Attendance: 6

A special thank you to Patsy DeHart for providing homemade cookies for the Board Members and audience.

Motion Pooley, support Koester to approve agenda as presented. *Motion carried*

**Public Comment:**

- Nancy Seeburger inquired about when the Board of Review meeting would be held. The meeting is scheduled for March 7, 2017. She also wanted to know if a new assessor had been hired.
- Mark Tilitson expressed concern about the cost to him and his neighbors of cleaning/removing dirt from the roadside ditch.

**Minutes & Reports:**

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Supervisor Isley
- Code Officials: report from Ordinance Enforcement Officer presented by Clerk Whited
- Planning Commission: Next meeting will be held Tuesday, March 14, 2017.

Motion Pooley, support Papenhagen to approve the January 12<sup>th</sup> Regular Meeting minutes as written. *Motion carried*

Motion Papenhagen, support Koester to approve the January 16<sup>th</sup> Special Meeting minutes as written. *Motion carried*

Motion Koester, support Isley to approve the January 23<sup>rd</sup> Special Meeting minutes as written. *Motion carried*

Motion Pooley, support Koester to approve the January 30<sup>th</sup> Special Meeting minutes as written. *Motion carried*

Motion Koester, support Whited to approve the February 6<sup>th</sup> Special Meeting minutes as written. *Motion carried*

Motion Pooley, support Papenhagen to approve all reports on hand and place on file. *Motion carried*

**Communications:**

- Land Splits: None
- FOIA requests: None
- Cemeteries: Treasurer Koester had reported that he had visited the Palmyra Main and Crane cemeteries to look at tree lines. Supervisor Isley and Dale Terry went to Crane Cemetery to mark trees for removal.
- Purchase of property: No report presented.
- Sycamore St. Drainage: No report presented.
- LCRC meeting: Supervisor Isley and Treasurer Koester attended the meeting.
- Proposed Zoning Ordinance review: Trustee Papenhagen stated that the amending process of the proposed Zoning Ordinance could take a few more weeks to complete.
- “New Officials Training” in Ann Arbor: Clerk Whited reported that the training was highly beneficial in understanding the duties and responsibilities of an elected official.
- Tax collection: Treasurer Koester reported that approximately 80% of winter property taxes have been collected thus far.
- Palmyra Township Training, Scheduled February 23<sup>rd</sup>, 7:00 pm: Discussed with no action required.
- Palmyra Township No. 1 tile hearing, scheduled Feb. 28<sup>th</sup>, 7:00 pm: Discussed with no action required.
- Meeting with ITC representatives: Supervisor Isley reported to the Board that he and Bob Knoblauch had met with ITC representatives to discuss the replacement of “H” style electric transmission towers in the Township.

**Unfinished Business:**

- Motion Isley, support Papenhagen to adopt Resolution of the 2016 Amendment of the Lenawee County Solid Waste Plan. **Roll call vote:** Papenhagen – Yes, Isley – Yes, Whited – Yes, Koester – Yes, Pooley – Yes. *Motion carried.*
- Cemetery tree trimming: Treasurer Koester and Trustee Pooley volunteer to trim trees in the Palmyra Main Cemetery.

**New Business:**

- PTFD –
  - Employment applications: 1 application submitted by Dave Frayer was presented for review. Discussed with no action taken at this time.
  - Probation terminations: n/a
  - Resignations: n/a
- EMT continuing education: Discussed with no action required.
- Motion Isley, support Papenhagen to appoint Josh Leupold as the second member of the CLSS Board. *Motion carried.*
- Construction Code Manuals: Discussion delayed until the February 20<sup>th</sup> Special Meeting in order to allow Clerk Whited time to contact the International Code Council for product information.

- 2017 assessing contract: Discussion delayed until February 13<sup>th</sup> Special Meeting.
- Motion Papenhagen, support Pooley to offer the 2017 Cemetery Maintenance contract to R.A.P. Lawn Care for \$12,600. *Motion carried.*
- Motion Isley, support Koester to allow Supervisor Isley to extend the BOR training on March 3, 2017, by one hour. *Motion carried.*
- Motion Pooley, support Isley to move the March 9, 2017 Regular Meeting to March 8, 2017, 7:00 pm. *Motion carried.*
- Annual Meeting: Discussed with no action taken at this time.
- New computer for Ordinance Enforcement Officer: Discussed with no action taken at this time (Officer Purdue will be asked to contact Stratus Microsystems for prices).

**Bill Payment:**

Motion Papenhagen, support Isley to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Papenhagen, support Isley to adjourn at 9:18 pm. *Motion carried*