

**Palmyra Township
Regular Board Meeting Minutes
November 9, 2017**

Meeting called to order at 7:03 pm by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Matt Koester, Perry Pooley, Steve Papenhagen, and Chris Whited

Members absent: None

Audience Attendance: 11

Motion Pooley, support Papenhagen to approve agenda as presented - *Motion carried.*

Public Comment:

- Dave Pixley reported that the north side of Pixley Road is poorly constructed. Supervisor Isley will contact Jeremy and request that he, Dave Pixley, and Jeremy examine Pixley Road.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Brian Wilcox
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: report presented by Clerk Whited
 - Mechanical Inspector: report presented by Clerk Whited
 - Plumbing Inspector: N/A
- Planning Commission: report presented by Trustee Pooley

Motion Whited, support Isley to approve the October 12th Regular Meeting minutes and place on file - *Motion carried.*

Motion Pooley, support Koester to approve the November 4th Special Meeting minutes and place on file - *Motion carried.*

Motion Papenhagen, support Koester to approve all reports on hand and place on file - *Motion carried.*

Communications:

- Land Splits: None
- FOIA requests: None
- Cemeteries: Crane Cemetery driveway is completed.
- Roads & Bridges: Road projects are close to completion.

- PTFD Officer Selection: Supervisor Isley reported that applications have been submitted for review. The Supervisor and Clerk will review the applications on Sunday, December 3, 2017, 8:00 a.m. at the Palmyra Township Community Room.
- The Supervisor received from the Lenawee County Drain commission the Special Assessment Roll, which will be filed at the office of the Clerk.

Unfinished Business:

- Cellular communication tower: Motion Pooley, support Koester that the Township Board accept the following recommendations of the Planning Commission:
 - Release of the Cellular Tower Ordinance setback requirements of all property lines of the split parcel being no less than 133 feet from the center of the tower.
 - Release of the Cellular Tower Ordinance requirement to pave the lot and driveway
 - Release of the Cellular Tower Ordinance requirement of a vegetation buffer around the tower
 - The security bond shall be set at \$50,000

Roll call Vote: Pooley – Yes, Isley – Yes, Koester – Yes, Papenhagen – No, Whited – Yes
Motion Carried

- Setback restrictions: Motion Isley, support Pooley that Supervisor Isley contact Attorney Frank Riley to draft a letter stating the restricted use of the Terry property during the setback period. The letter shall be signed by the Supervisor and delivered to Dale and Barb Terry – *Motion Carried.*

New Business:

- PTFD –
 - Employment applications: n/a
 - Probation terminations: n/a
 - Resignations: n/a
- Referendum vote of Amended Zoning Ordinance:
 - Proposal language: Motion Isley, support Papenhagen that the proposal language be edited by inserting the word “amended” between the words “the” and “Palmyra,” and the Clerk will present the edited proposal language to Attorney Frank Riley and the Township Supervisor - *Motion Carried*
 - Election date: Motion Papenhagen, support Koester that the Referendum of the Amended Zoning Ordinance be placed on the August 7, 2018, primary ballot.

Roll call vote: Whited – Yes, Koester – Yes, Pooley – Yes, Papenhagen – Yes, Isley – No
Motion Carried

- PTFD Budget: Motion Isley, support Papenhagen that the Treasurer, Clerk, and Deputy Clerk meet with the former Treasurer to discuss the FD fund, and they shall report back to the Board at the December 14th Regular Meeting – *Motion Carried.*
- Stone for the PTFD side parking lot: Discussed with no action taken at this time.
- PTFD smoke machine: Motion Papenhagen, support Isley that the Township purchase a new smoke machine at a cost not to exceed \$1,500.

Roll call vote: Pooley – Yes, Whited – Yes, Papenhagen – Yes, Isley – No, Koester - Yes
Motion Carried

- Flag removal in cemeteries: Flags will be removed by Nancy Seeburger, Supervisor Isley, and Trustee Pooley
- Lifting of the Solar Energy System (SES) Moratorium: Motion Koester, support Papenhagen that the SES moratorium be lifted; **Roll call vote:** Isley – No, Pooley – Yes, Koester – Yes, Whited – Yes, Papenhagen – No *Motion Carried*

Bill Payment

Motion Pooley, support Papenhagen to pay all Twp. and PTFD bills as presented – *Motion Carried.*

Adjournment

Motion Papenhagen, support Koester to adjourn at 8:34 p.m. - *Motion carried*

Next Regular Meeting will be held on December 14, 2017, 7:00 pm, at the Palmyra Township Community Room.

JAMES ISLEY, SUPERVISOR

Christine Whited, CLERK

THESE MINUTES WERE APPROVED DECEMBER 14, 2017, AS AMENDED.

Amendment(s) identifiable as follows:

Addition(s) - *verbiage*

Removed - verbiage with a ~~strike~~ line