

**Palmyra Township
Regular Board Meeting Minutes
October 12, 2017**

Meeting called to order at 7:02 pm by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Matt Koester, Perry Pooley, Steve Papenhagen, and Chris Whited

Members absent: None

Audience Attendance: 13

Motion Papenhagen, support Pooley to approve agenda as presented - *Motion carried.*

Public Comment:

- Charlie inquired about the sewer/water fee collection process. Supervisor Isley explained the process of the collection.
- Dave Pixley commented on the road work being completed on Pixley Rd.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: N/A
 - Mechanical Inspector: N/A
 - Plumbing Inspector: report presented by Clerk Whited
- Planning Commission: report presented by Trustee Pooley
- Auditor's Report: report presented by Meredith Francis, CPA

Motion Pooley, support Isley to approve the October 12th Regular Meeting minutes and place on file - *Motion carried.*

Motion Papenhagen, support Pooley to approve all reports on hand and place on file - *Motion carried.*

Communications:

- Land Splits: None
- FOIA requests: None
- Cemeteries: Perry Pooley reported that there has been no activity on the Crane Cemetery drive
- Roads & Bridges: Road projects continue to proceed
- Sewer/Water Fee Collection: Supervisor Isley reported that Shelly's account coincides with the Township's account.
- PTFD Officer Selection: Supervisor Isley reported that four resumes have been received.
- 2016 Lenawee County Road Commission Annual report: The report was presented to the Board by Supervisor Isley.

- Combine EMS/Fire Meeting: Supervisor Isley attended a meeting held at Blissfield Township to discuss EMS combining with other townships.
- Blissfield Library: Supervisor Isley distributed information to residents attending the meeting.
- Arbor Professional Solutions: Supervisor Isley reported that Arbor Professional Solutions is sponsoring a Recovery Skills Conference.

Unfinished Business:

- Palmyra Township Zoning Ordinance: Supervisor Isley discussed that a petition to place the Adopted Amended Zoning Ordinance on the ballot in 2018 is being circulated within the Township.

New Business:

- PTFD –
 - Employment applications: n/a
 - Probation terminations: n/a
 - Resignations: Chief Rohlan reported that MacKinzie Brown has submitted her resignation.
- Additional Auditor Fee: Motion Whited, support Koester to pay Meredith Francis \$4,450 for her services – *Motion Carried.*
- Rabies Vaccination Day: Motion Isley, support Pooley to hold the Rabies Vaccination Clinic on Saturday, February 3, 2018, from 10:00 am to 12:00 pm at the Palmyra Township Community Hall, 4276 Main St., Palmyra, MI – *Motion Carried.*
- Informational Brochures: Motion Isley, support Koester to mail the brochures with the tax bills – *Motion Carried.*
- Hall Snow Removal: Motion Isley, support Pooley to accept Paul Rohlan’s offer to plow the parking area and driveway of the Palmyra Township Hall and Fire Department for \$75 per plow – *Motion Carried.*

Bill Payment

Motion Pooley, support Papenhagen to pay all Twp. and PTFD bills as presented – *Motion Carried.*

Adjournment

Motion Papenhagen, support Koester to adjourn at 8:17 p.m. - *Motion carried*

Next Regular Meeting will be held on November 9, 2017, 7:00 pm, at the Palmyra Township Community Room.

JAMES ISLEY, SUPERVISOR

Christine Whited, CLERK

THESE MINUTES WERE APPROVED _____ AS WRITTEN.