

**Palmyra Township
Regular Board Meeting Minutes
May 11, 2017**

Meeting called to order at 7:03 pm by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Steve Papenhagen, Perry Pooley, Matt Koester, and Chris Whited

Members absent: None

Audience Attendance: 11

Motion Papenhagen, support Isley to approve agenda as written. *Motion carried*

Public Comment:

- Jim Leonard would like the Township to do a better job enforcing the *Health, Safety, & Welfare Ordinance* in regards to abandoned vehicles.
- Dave Pixley inquired about the grounds keeping of the Union Society (Pixley) Cemetery.
- Ken Southwell reported that other cemeteries have set times allotted for the removal of decorations from grave sites.
- Craig Dunham reported that a door on the old abandoned brick building on Main Street has not been sealed shut. Ken Southwell will seal the door shut.
- Pastor Smaw reported that he has been granted 501C3 status and, therefore, is requesting a change in the status of his property tax. Because tax petitions have been completed by the Board of Review, Supervisor Isley recommended that Pastor Smaw take his petition to the State Tax Tribunal.

Minutes & Reports:

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
 - Code Enforcement: report presented by Clerk Whited
 - Building Inspector: report presented by Clerk Whited
 - Electrical Inspector: n/a
 - Mechanical Inspector: n/a
 - Plumbing Inspector: n/a
- Planning Commission: report presented by Dr. Jim Leonard

Motion Pooley, support Whited to approve the April 13th Regular Meeting minutes - *Motion carried*.

Motion Papenhagen, support Pooley to approve the April 17th, 24th, and May 1st Special Meeting minutes - *Motion carried*.

Motion Papenhagen, support Koester to approve all reports on hand and place on file - *Motion carried*

Communications:

- Land Splits: None
- FOIA requests: None
- Cemeteries: Clerk Whited reported that she had driven through the Main Cemetery and observed that it is being maintained by the grounds keeper.
- Proposed Zoning Ordinance review: Trustee Papenhagen reported that the amending process of the proposed Zoning Ordinance will continue.
- Supervisor Isley reported that the Michigan Public Service Commission will be holding a prehearing conference on May 23, 2017, at 9:30 a.m. at the Michigan Public Service Commission to set future hearing dates and to decide other procedural matters in regards to the reconciliation of Power Supply Cost Recovery costs and revenues for the calendar year 2016.
- Supervisor Isley reported that attorney Fred Lucas wrote a letter to the Michigan State Tax Commission regarding the Township's 2017 assessment roll.
- Supervisor reported that there will be two waste collection events sponsored in Lenawee County – May 13, 8:00 a.m. to 12:00 p.m. and May 20, 8:00 a.m. to 12:00 p.m.

Unfinished Business:

- Motion Papenhagen, support Pooley to accept the following project estimates:
 - #2342 for \$68,518.02 - asphalt overlay with hot patch if required, Pixley Rd. (Grosvenor to Wellsville).
 - #3383 for \$68,095.70 – asphalt overlay with hot patch if required, Driggs Rd. (Grosvenor to Wellsville).

Roll call vote: Koester – No, Pooley – Yes, Whited – No, Papenhagen – Yes, Isley – Yes
Motion carried.
- Motion Whited, support Isley to adopt the *Resolution to Enter into a Grant Agreement with the State of Michigan* – **Roll call vote:** Whited- Yes, Papenhagen – Yes, Koester – Yes, Isley – Yes, Pooley – Yes - *Motion carried*
- Motion Isley, support Papenhagen to contract Bartolo Surveying to plat the Palmyra Main Cemetery, using 3.5 inch lot markers. The cost of the project shall not exceed \$6,000, and the cost will come out of the Anonymous Donation Fund. **Roll call vote:** Papenhagen – Yes, Pooley – Yes, Koester – Yes, Isley – Yes, Whited – Yes, *Motion carried.*
- Motion Koester, support Isley to accept Meredith Francis's proposal for audit services at a cost of \$3,900 – *Motion carried.*
- Memorial Day Parade: Discussed with no action required. Parade will be held Monday, May 29th, 9:00 a.m.
- Motion Isley, support Papenhagen to request that the Planning Commission call a Special Meeting prior to June 8, 2017, for the purpose of addressing a Solar Energy Systems ordinance – *Motion carried.*

New Business:

- PTFD –
 - Employment applications: n/a
 - Probation terminations: Chelsea Rohlan's probation terminated May 10, 2017.

- Resignations: Aaron Ausmus has resigned from the PTFD.
- Sewer taps:
 - Motion Isley, support Papenhagen to recommend to the Lenawee County Drain Commission that the sewer tap of PA0-700-0332-00 (K&S Tire) be left as is – *Motion carried.*
 - Motion Papenhagen, support Pooley to recommend to the Lenawee County Drain Commission that the sewer tap of PA0-700-0120-00 (Duplex) be left as is – *Motion carried.*
- Cemetery Ordinance – **Section 9:**
 - Motion Isley, support Koester to strike Part e. *Motion carried*
 - Motion Isley, support Koester to strike the last sentence in Part d and insert in Part e the following sentence: “Any decoration deemed inappropriate by the Palmyra Township Board shall be removed without notice.” *Motion carried.*
 - Motion Whited, support Koester to strike Part d and replace with the following statement: “Decorations that are placed on the marker/memorial, the marker/memorial base, or the marker/memorial foundation shall not be removed by the grounds keeper. Decorations that become unattached from the marker/memorial, the marker/memorial base, or the marker/memorial foundation shall be discarded by the grounds keeper.” *Motion carried.*
- Motion Isley, support Pooley to adopt the *Resolution to Collect Personal Property Taxes by Accepting Installment Payments*, and to insert “as approved by the Palmyra Township Board” in the last sentence, after the word “lawsuit(s).” *Motion carried.*
- Mapping of Crane Cemetery: Tabled until the July 13th Regular meeting.
- Motion Isley, support Whited to allow Supervisor Isley to sign the Arbor Professional Solutions suit authorization to collect the following debt: #1420249 - \$720 and #1543354 - \$708. *Motion carried.*
- Motion Isley, support Whited to allow Palmyra Township, being the Franchising Entity, to continue receiving 3% of the gross revenue of the Michigan Uniform Video Service Local Franchise Agreement filed by Comcast and to allow Supervisor Isley to sign the documents. *Motion carried.*
- Motion Isley, support Pooley to allow Clerk Whited to contact MDARD to request receiving PA116 spread sheets instead of hard copy format – *Motion carried.*
- Motion Isley, support Pooley to allow the PTFD to purchase five eight foot tables at a cost not to exceed \$500 – *Motion carried.* Motion Isley, support Koester that the cost of the tables shall come out of the “Apparatus and Operating” account – *Motion carried.*

Bill Payment:

Motion Isley, support Pooley to pay all Twp. and PTFD bills as presented, including the Ambulance Service License renewal fee of \$125 - *Motion carried*

Motion Koester, support Isley to adjourn at 9:56 p.m. *Motion carried*

Next Regular Meeting will be held on June 8, 2017, at 7:00 p.m.

