

APPROVED

**Palmyra Township  
Regular Board Meeting Minutes  
March 8, 2017**

Meeting called to order at 7:03 pm by Supervisor James Isley at the Palmyra Community Room.

Members present: James Isley, Steve Papenhagen, Perry Pooley, Matt Koester, and Chris Whited

Members absent: None

Audience Attendance: 5

Motion Koester, support Whited to approve agenda as presented. *Motion carried*

**Public Comment:** Time was allotted with no comments made.

**Minutes & Reports:**

- Minutes: presented by Clerk Whited
- Financial: report presented by Treasurer Koester
- Fire & EMS: report presented by Chief Paul Rohlan
- Code Officials:
  - Code Enforcement: report presented by Clerk Whited
  - Building Inspector: report presented by Clerk Whited
  - Electrical Inspector: n/a
  - Mechanical Inspector: n/a
  - Plumbing Inspector: n/a
- Planning Commission: report presented by Trustee Pooley

Motion Koester, support Papenhagen to approve the February 9<sup>th</sup> Regular Meeting minutes and the February 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>, and March 6<sup>th</sup> Special Meeting minutes. *Motion carried.*

Motion Papenhagen, support Pooley to approve all reports on hand and place on file. *Motion carried*

**Communications:**

- Land Splits: None
- FOIA requests:
  1. JJ Davis, a student, requested information about the fire chief's annual salary. Request has been granted.
  2. Paul Nachman from American Transparency has requested copies of records on all of the Township's employees for the year 2016. Request has been granted.
- Cemeteries: Supervisor Isley reported that there was no power to the shed at the Palmyra Main Cemetery.
- Purchase of property: No report presented.
- Proposed Zoning Ordinance review: Trustee Papenhagen reported that the amending process of the proposed Zoning Ordinance could take approximately six to eight weeks to complete.

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- Tax collection: Treasurer Koester reported that approximately 93% of winter property taxes have been collected.
- Palmyra Township No. 1 tile hearing: Ken Southwell reported on the outcome of the hearing.
- Michigan Chloride Sales: Discussed with no action required.
- Road estimates: Discussed with no action taken at this time.
- LCRC ROW: Supervisor Isley reported that companies submitting applications to erect telecommunications towers must also obtain a ROW permit from the Lenawee County Road Commission.

### Unfinished Business:

- 2017 – 2020 assessing contract: Motion Papenhagen, support Koester to authorize Supervisor Isley and Clerk Whited to sign the April 1, 2017 to March 31, 2020 assessing contract. **Roll call vote:** Koester – yes, Whited – yes, Papenhagen – yes, Isley – yes, Pooley – yes. *Motion carried.*

### New Business:

- PTFD –
  - Employment applications: Motion Isley, support Papenhagen that David Handy be employed by the PTFD and placed on probation. **Roll call vote:** Whited – yes, Isley – yes, Papenhagen – yes, Pooley – yes, Koester – yes. *Motion carried.*
  - Probation terminations: n/a
  - Resignations: n/a
- Cell Tower request: Motion Papenhagen, support Pooley to authorize Supervisor Isley to write letters to those in charge of the proposed telecommunications tower, inviting them to come before the Palmyra Township Board with a presentation. *Motion carried.*
- 2017 – 2018 Budget: Supervisor Isley presented the proposed budget to the Board. Discussed with no action taken at this time.
- Palmyra “Village” drainage: Motion Isley, support Pooley to authorize Supervisor Isley to inform the Drain Commission about the Township hosting two public meetings and to ask for their assistance. *Motion carried.*
- Hall usage request: Motion Isley, support Papenhagen to allow HALO Lenawee to use the Palmyra Township facility for a meeting to be held on Wednesday, July 5, 2017, at 6:00 pm. *Motion carried.*
- PA 116 Application – PA0 128-3050-00 Judson Farms, LLC: Motion Isley, support Papenhagen that the submitted PA116 application and supporting documentation be affirmed and forwarded on to the reviewing agencies. *Motion carried.*
- Memorial Day Parade: Motion Isley, support Pooley to sponsor the Memorial Day Parade with prizes/awards, flags, floats, and bicycles, with a budget not to exceed \$1,000. *Motion carried.*
- Township clean-up day: Discussed with no action required at this time.
- Ann Arbor Professional Solutions collections: Motion Isley, support Pooley to authorize Supervisor Isley to sign the collections request (Township Acct. #16-39339, Ann Arbor Solutions Acct. #1734063). *Motion carried.*
- Addison EMT Class: Motion Pooley, support Papenhagen to allow Austin Rule to attend the EMT Class at a cost of \$1,000. *Motion carried.*

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- Broken Phone Replacement: Motion Isley, support Papenhagen to allow the Township to reimburse Jason Luce the \$150 deductible that he must pay to replace his phone, which was broken while on duty March 8, 2017, with the PTFD. *Motion carried.*
- Restoration of power to the Palmyra Main Cemetery shed: Motion Isley, support Pooley to authorize Supervisor Isley to contact Brian Radant to reconnect the power line to the shed. *Motion carried.*

The Board discussed the concerns about the property at 6359 Lenawee St. (PA0 700-0470-00) – owned by Key National Bank.

Jason Loose and Austin Rule are commended for their services to the Township.

### **Bill Payment:**

Motion Pooley, support Koester to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Koester, support Whited to adjourn at 9:20 pm. *Motion carried*