

Palmyra Township  
Regular Board Meeting Minutes  
December 8, 2016

Meeting called to order at 7:05 pm by Supervisor James Isley at the Palmyra Community Room.

Member present: James Isley, Steve Papenhagen, Perry Pooley, Matt Koester  
Members absent: Chris Whited  
Audience Attendance: 4

Motion Papenhagen, support Pooley to approve agenda as amended. *Motion carried*  
Add to Unfinished Business add: *Engine 2 Generator*

Motion Pooley, support Koester to approve the November 10<sup>th</sup> Regular Meeting minutes as written.  
*Motion carried*

Motion Papenhagen, support Koester to approve the November 10<sup>th</sup> Closed Session minutes as written.  
*Motion carried*

Motion Pooley, support Isley to approve the November 17<sup>th</sup> Special Meeting minutes as amended.  
Include the address *6306 E US 223, Palmyra* next to the property PA0 700-8011-00 under Unfinished Business.

**Public Comment:**

- Bob Knoblauch presented information regarding the Lenawee County Waste Plan and the Nexus Pipeline.

**Reports:**

- ✓ Treasurers: report presented by Treasurer Koester
- ✓ Fire Department: report presented by Chief Rohlan
- ✓ Code Enforcement: report presented by Deputy Clerk Koester
- ✓ Building Inspector: report presented by Deputy Clerk Koester
- ✓ Electrical Inspector: report presented by n/a
- ✓ Mechanical Inspector: report presented by n/a
- ✓ Plumbing Inspector: report presented by Deputy Clerk Koester
- ✓ Planning Commission: Next meeting will be January 17, 2017

Motion Papenhagen, support Pooley to approve all reports on hand and place on file. *Motion carried*

**Communications:**

- Land Splits: None
- Man-Nor Farms balance: \$ 52.93
- FOIA requests: None
- Reappraisal: Briefly discussed with no action taken.
- Purchase of property: Briefly discussed with no action required at this time.
- VanNieuwenhze property: Discussed with no action taken at this time.
- Board of Review: Meeting December 13, 2016 at 1:00.
- 2017 CPI: 1.003

### Unfinished Business:

- Building & Grounds Committee: Motion Pooley, support Koester to appoint Paul Rohlan, Craig Dunham, Steve Papenhagen, Josh Leupold, Cliff Buehrer, Jeff Jackson and Tom Eisenmann to the Palmyra Township Building and Grounds Committee and are charged with exploring changes/improvements needed to the Township Hall/Fire Station. *Motion carried and amended*  
Motion Isley, support Pooley to amend previous motion to include: and bring back all finding and suggestions to the Township Board. *Motion carried*
- Engine 2 Generator: Motion Papenhagen, support Koester to purchase a new Briggs and Stratton generator from Bill's Service for Engine 2, not to exceed \$1,200.00 and funds to come from the Fire and Apparatus Fund. *Motion carried*

### New Business:

- PTFD –
  - Employment applications: Chief Rohlan reported he has interviewed 2 people.
  - Probation terminations: n/a
  - Resignations: n/a
- PA116 – Applications:
  - PA0 127-3300-00 Gary Iott: Reviewed and will hold until January 2017 meeting for final affirmation as the home is still part of this parcel. Closing for house will be December 12, 2016.
  - PA0 128-4350-00 Gary Iott: Motion Isley, support Pooley to affirm this application and supporting documentation and have the Clerk forward on to appropriate reviewing agencies. *Motion carried*
- MTA New Officials Training: Motion Isley, support Papenhagen that any Township Board official, including deputies, may attend training and cost shall be paid by the township. *Motion carried*
- Quickbooks Software: Motion Isley, support Papenhagen to purchase Quickbooks software for the Clerks desktop computer not to exceed \$296.79. *Motion carried*
- Lenawee Solid Waste Plan: Motion Papenhagen, support Koester to act on the LC Waste Plan at the January 2017 Regular meeting. *Motion carried*
- Assessing Contract: Supervisor Isley reported that Tim Voorhees has informed him that he will be retiring as of December 31, 2016.
- Motion Koester, support Pooley to take legal action to recoup \$72,050.00 for the cost of the reappraisal from Tim R. Voorhees / County Line Appraisals.  
Roll call vote: Isley-No, Koester-Yes, Papenhagen-No, Pooley-No. Whited-Absent  
*Motion failed*
- Cemetery Commission appointments: Motion Isley, support Papenhagen to appoint Chris Whited to serve out the term of current Clerk through December, 2018. *Motion carried*
- Cemetery Tree trimming: Motion Isley, support Pooley for Supervisor Isley to place an ad in a local paper for bids for tree trimming and brush removal in the Crane and Main Cemeteries in Palmyra. *Motion carried*

- PC appointments:
  - Supervisor Isley appoints Dave Pixley to replace himself (Dave Pixley) on the Planning Commission with his term ending December 31, 2019.  
Roll call vote: Koester, Pooley, Papenhagen, Isley – All Yes. Whited-Absent  
*Appointment approved*
  - Supervisor Isley appoints Vivian Pehl to replace Brenda Reyome on the Planning Commission with her term ending December 31, 2019.  
Roll call vote: Isley-Yes, Papenhagen-No, Koester-Yes, Pooley-No. Whited-Absent  
*Appointment Failed*
- Snowplowing of hall parking lot: Motion Papenhagen, support Isley to hire Paul Rohlan to plow the township parking lot at a cost of \$75.00 per push/plowing. *Motion carried*
- 2017 Regular Meeting time/dates: Motion Papenhagen, support Koester that the regular monthly meetings shall be held on the second Thursday of each month in 2017 at 7:00pm. *Motion carried*
- In-house Zoning Training: Motion Pooley, support Papenhagen that Supervisor Isley shall organize an in house training for January or February of 2017 and invite surrounding townships including Deerfield, Blissfield and Riga. *Motion carried*

**Bill Payment:**

Motion Isley, support Papenhagen to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Koester, support Pooley to adjourn at 9:37 pm. *Motion carried*