

Palmyra Township
Regular Board Meeting Minutes
November 10, 2016

Meeting called to order at 7:08 pm by Supervisor James Isley at the Palmyra Community Room.

Member present: James Isley, Steve Papenhagen, Perry Pooley, Dale Terry, Angela Koester

Members absent: None

Audience Attendance: 12

Motion Koester, support Terry to approve agenda as presented. *Motion carried*

Motion Pooley, support Koester to approve the October 13th Regular Meeting minutes as written.
Motion carried

Motion Koester, support Papenhagen to approve the October 27th Special Meeting minutes as written.
Motion carried

Motion Pooley, support Isley to approve the October 27th Special Meeting closed session minutes as written. *Motion carried*

Public Comment:

- Michael Casper – expressed his gratitude for the services recently provided to his family by the PTFD.

Reports:

- ✓ Treasurers: report presented by Treasurer Terry
- ✓ Fire Department: report presented by Chief Rohlan
- ✓ Code Enforcement: n/a
- ✓ Building Inspector: n/a
- ✓ Electrical Inspector: report presented by Clerk Koester
- ✓ Mechanical Inspector: report presented by Clerk Koester
- ✓ Plumbing Inspector: n/a
- ✓ Planning Commission: report presented by Trustee Pooley

Motion Papenhagen, support Koester to approve all reports on hand and place on file. *Motion carried*

Communications:

- Land Splits: None
- Man-Nor Farms balance: \$ 904.04
- FOIA requests: None
- Cemeteries: Chris Whited presented that Supervisor Isley and herself met with Mike Bartolo to discuss the mapping process that needs completed in the Main/US223 Cemetery beginning in Section D, starting with a preliminary map.

Unfinished Business:

- Reappraisal: Discussed with no action taken at this time.
- Purchase of Property: Motion Isley, support Pooley to go into closed session at 7:50 pm. Roll call vote: Pooley, Papenhagen, Isley, Terry, Koester – All Yes. *Motion carried*
Motion Isley, support Koester to come out of closed session at 8:07 pm. *Motion carried*
- Motion Isley, support Pooley to purchase parcel PA0 700-8011-00 for a price of \$45,000.00 and that Supervisor Isley and Trustee Papenhagen be given authority, along with Atty Frank Riley to proceed with the purchase process at the sellers, Dan Crawford, earliest convenience and that the seller be given free use of the property until June 2017.
Roll call vote: Papenhagen, Isley, Koester, Terry, Pooley – All Yes. *Motion carried*
- Building & Grounds Committee: Discussed with no action taken at this time.

New Business:

- PTFD –
 - Employment applications: 3 applications were presented for review.
Motion Isley, support Koester to consider Aaron Ausmus for employment with the PTFD and shall be place on probation.
Roll call vote: Terry, Isley, Pooley, Papenhagen, Koester – All Yes. *Motion carried*
Motion Isley, support Papenhagen to consider Arturo Gutierre for employment with the PTFD and shall be place on probation.
Roll call vote: Koester, Terry, Isley, Pooley, Papenhagen – All Yes. *Motion carried*
Motion Isley, support Papenhagen to consider Chelsea Rohlan for employment with the PTFD and shall be place on probation.
Roll call vote: Pooley, Koester, Isley, Papenhagen, Terry – All Yes. *Motion carried*
 - Probation terminations: n/a
 - Resignations: n/a
- Bartolo Survey: Motion Isley, support Papenhagen to proceed with the preliminary survey and mapping of Section D of the Main/US22 Cemetery with Bartolo Surveying at a cost not to exceed \$1,000.00 and these funds shall come from the Anonymous Donation Fund. *Motion carried*
- 2016 Presidential General Election: 137 Absent Voters, 956 Walk in Voters. Nearly 65% voter turnout.
- Motion Isley, support Pooley to hold a Special Meeting on November 17, 2017 at 7:30pm at the community room. *Motion carried*

Bill Payment:

Motion Terry, support Koester to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Terry, support Koester to adjourn at 8:46 pm. *Motion carried*