

Palmyra Township  
Regular Board Meeting Minutes  
July 14, 2016

Meeting called to order at 7:02 pm by Supervisor James Isley at the Palmyra Community Room.

Member present: James Isley, Perry Pooley, Dale Terry, Angela Koester

Members absent: Steve Papenhagen

Audience Attendance: 8

Motion Terry, support Pooley to approve agenda as presented. *Motion carried*

Motion Terry, support Koester to approve the June 9<sup>th</sup> Regular Meeting minutes as written. *Motion carried*

**Public Comment:**

- Rev. Doug Holmes invited all to come to the Farmers Market at the Palmyra Church parking lot that will be held every Thursday from 4:00 pm to 7:00 pm through September.
- Jenny Escott, republican candidate running for Lenawee Co. Drain Commissioner introduced herself.
- Co. Commissioner Bob Knoblauch shared key points of the “goings on” in Lenawee County.

**Reports:**

- ✓ Treasurers: report presented by Treasurer Terry
- ✓ Fire Department: report presented by Chief Rohlan
- ✓ Code Enforcement: report presented by Clerk Koester
- ✓ Building Inspector: report presented by Clerk Koester
- ✓ Electrical Inspector: n/a
- ✓ Mechanical Inspector: n/a
- ✓ Plumbing Inspector: n/a
- ✓ Planning Commission: Next meeting will be September 13, 2016 at 7:00 pm.

Motion Koester, support Isley to approve all reports on hand and place on file. *Motion carried*

**Communications:**

- Land Splits: None
- Man-Nor Farms balance: \$ 3,601.51
- FOIA requests: None
- Cemeteries: Chairperson Leon Dewey reported that the township cemeteries are being kept up really well. Supervisor Isley reported that he received a letter from a lady visiting her family graves and her concerns the cemetery was not being kept up. Supervisor Isley responded to the letter in kind.
- Academy Road: Discussed with no action taken.
- Parking Lot Paving: Discussed with no action required.
- “Kelly Smith” Request: Discussed with no action required. (Possible scam brought to the boards attention)
- Cemetery Management Training: Discussed with no action required.
- Board of Review July meeting to be held July 19, 2016 at 9:00 am.
- Election Preparedness: Clerk Koester reported that everything is currently set for the August 2<sup>nd</sup> Primary Election.

### Unfinished Business:

- Manor Farms water “flushing” points: Motion Isley, support Terry to hold a Public Hearing regarding the Manor Farms “flushing” points during the next regular meeting on August 11, 2016. *Motion carried*
- Rouget Rd. Drainage: Motion Isley, support Pooley to accept the Resolution to Petition for the Rouget Road Drain.  
Roll call vote: Pooley, Koester, Terry, Isley – All Yes. Papenhagen – Absent. *Motion carried*
- Fall Clean-up: Motion Koester, support Pooley for Supervisor Isley to check with Stevens Disposal to see if potential dates for a fall cleanup would be available in this order October 1<sup>st</sup>, October 8<sup>th</sup> or September 24<sup>th</sup>. *Motion carried*
- Cemetery Signage: Supervisor Isley presented the board with the sample draft of signs to be made for the Cemeteries at a cost of \$181.00.

### New Business:

- PFD – Resignations: Chief Rohlan presented the resignation letter of Brandon Lidster effective July 3, 2016.
- PA116 Application – James and Laurie Isley, PA0 110-4055-00: Motion Koester, support Terry to affirm the PA116 application and supporting documents to be forwarded to reviewing agencies upon received of the most recent tax bill. *Motion carried*
- PTFD Nozzles: Motion Terry, support Pooley to purchase two (2) 1 ½” fire hose nozzles at a cost not to exceed \$1,500.00 and funds for this purchase shall come from the Fire Dept. Donation Fund. *Motion carried*
- Arbor Professional Solutions: Motion Isley, support Terry to authorize Arbor Professional Solutions to proceed with the collection of ~~delinquent funds~~ a past due debt of \$572.00 for account #15-216324 and Supervisor Isley to sign the agreement to begin the collection process.  
Roll call vote: Terry, Isley, Pooley, Koester – All Yes. *Motion carried*
- Sycamore St. Drainage: Motion Terry, support Koester to hire Lenawee Co. Drain Commission to look into the drainage issues at 4233 Sycamore Street and jet out the drains as needed to resolve the matter. *Motion carried*
- Motion Terry, support Koester to authorize Supervisor Isley to purchase a new 4’x6’ US flag for the Township, not to exceed \$75.00. *Motion carried*

### Bill Payment:

Motion Terry, support Pooley to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Terry, support Koester to adjourn at 8:48 pm. *Motion carried*

Amendment(s) identifiable as follows:

**Addition(s)** - *underlined italics* verbiage

**Removed** - verbiage with a ~~strike~~ line