

Palmyra Township  
Regular Board Meeting  
May 12, 2016

Meeting called to order at 7:02 pm by Supervisor James Isley at the Palmyra Community Room.

Member present: James Isley, Steve Papenhagen, Perry Pooley, Dale Terry and Angela Koester

Members absent: None

Audience Attendance: 8

Motion Pooley, support Terry to approve agenda as amended. *Motion carried*  
Under Unfinished Business add: *Engine 2 Dump Value*

Motion Terry, support Koester to approve the April 14<sup>th</sup> Regular Meeting minutes as written. *Motion carried*

**Public Comment:**

- Carl Pickles expressed his interest for the Township to offer a Clean-up Day to residence.
- Co. Comm. Bob Knoblauch shared key points of the “goings on” in Lenawee County.

**Reports:**

- ✓ Treasurers: report presented by Treasurer Terry
- ✓ Fire Department: report presented by Chief Rohlan
- ✓ Code Enforcement: report presented by Clerk Koester
- ✓ Building Inspector: report presented by Clerk Koester
- ✓ Electrical Inspector: n/a
- ✓ Mechanical Inspector: n/a
- ✓ Plumbing Inspector: n/a
- ✓ Planning Commission: Trustee Pooley presented that last Tuesday, May 10<sup>th</sup> a meeting to review the entire Proposed Ordinance was held and Grant Bauman, R2PC, was in attendance to review suggested changes by the R2PC with the PC members. They have set June 14<sup>th</sup> for a Meeting, to include a Public Hearing, to present the newly revised Proposed Ordinance.

Motion Koester, support Pooley to approve all reports on hand and place on file. *Motion carried*

**Communications:**

- Land Splits: Robert Goetz PA0 128-4865-00 and Richard VanLoocke PA0 136-3300-00
- Man-Nor Farms balance: \$ 1,871.74
- FOIA requests: None
- Cemeteries: Discussed with no action taken.
- River Raisin Watershed: Discussed with no action required.
- Academy Road: Discussed with no action taken.
- Region 2 Planning Commission (R2PC) dinner: Discussed with no action required.
- Burning (recent local field fires): Discussed with no action required.

### **Unfinished Business:**

- VanNieuwenhze Property: Motion Isley, support Pooley to appeal the decision of the court to appoint Jack VanNieuwenhze as the administrator to the property known as the “VanNieuwenhze Property on US 223” to the board.  
Roll call vote: Pooley, Papenhagen, Koester, Isley, Terry – All No. *Motion failed*
- Roads: Discussed with not action required.
- Manor Farms water “flushing” points: Discussed with not action taken at this time.  
*Supervisor Isley to discuss with township attorney Frank Riley about drawing up a Resolution to implement this process.*
- Township Clean-up Day: Motion Pooley, support Koester to table this matter until the June 9<sup>th</sup> Regular Meeting. *Motion carried*
- Memorial Day Parade: Discussed with not action required.
- Rouget Rd. drainage: No action taken.
- Engine 2 Dump Valve: Motion Isley, support Papenhagen to rescind the motion from last month minutes regarding the purchase of a new “mild steel” valve pump for Engine 2.  
*Motion carried*
- Motion Pooley, support Papenhagen to purchase the mild steel dump valve for Engine 2 at a cost of \$4,138.76.  
Roll call vote: Terry, Koester, Isley, Pooley, Papenhagen – All Yes. *Motion carried*

### **New Business:**

- PTFD –
  - Employment applications: Motion Pooley, support Isley to hire Coty Lemley to the PTFD with a 6 month probationary status.  
Roll call vote: Isley, Terry, Pooley, Koester, Papenhagen – All Yes. *Motion carried*
  - Probation terminations: n/a
  - Resignations: n/a
- Engine 2 Radio replacement: Motion Isley, support Pooley to replace the radio in Engine 2 at a cost not to exceed \$2,200.00 and this cost is to be funded by the Fire Dept. Donation Fund.  
*Motion carried*
- Jaws power unit: Motion Koester, support Pooley to have Chief Rohlan get and estimate for repair and an estimate to replace the Jaws and present his findings at the June 9<sup>th</sup> Regular Meeting.  
*Motion carried*
- Septic Tank Pumping: Motion Papenhagen, support Pooley to not pay the bill presented from a resident for the pumping of their septic tank. *Motion carried*
- Motion Isley, support Koester to have Supervisor Isley look into the matter regarding the submitted bill, by a resident, for the pumping of their septic tank and bring his findings back the board at the June 9<sup>th</sup> Regular meeting. *Motion carried*
- Burton Monument Foundation: Motion Isley, support Koester to pay for the pouring of the foundation for the replacement headstone for Nancy Burton. *Motion carried*
- Cemetery Management training: Motion Isley support Terry that Cemetery Commission Chairperson Leon Dewey and Supervisor Isley attend the “Cemeteries: Challenges & Solutions” training workshop offered by MTA. *Motion carried*

- Pontem Cemetery Software: Motion Isley, support Papenhagen to purchase the software from Pontem Software to include both the CM Integrated Standard Mapping (\$975.00) and the CM Data Manager with Integrated Imaging (\$1,950.00) not to exceed \$3,000.00. Roll call vote: Papenhagen, Koester, Pooley, Isley, Terry – All Yes. *Motion carried*
- PA116 Application – PA0 101-2300-00 Darlene Forche: Motion Isley, support Koester that the submitted PA116 application and supporting documentation be affirmed and forwarded on the reviewing agencies. *Motion carried*
- 2015-16 Audit: Motion Terry, support Koester to have Donna Baker and Associates complete the Palmyra Township annual audit process. *Motion carried*
- Consilium (Travis Wells) - Request for reduced EMS service fees: Discussed with no action taken.

**Bill Payment:**

Motion Koester, support Terry to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Terry, support Pooley to adjourn at 9:24 pm. *Motion carried*