

Palmyra Township  
Regular Board Meeting  
February 11, 2016

Meeting called to order at 7:01 pm by Supervisor James Isley at the Palmyra Community Room.

Member present: James Isley, Steve Papenhagen, Perry Pooley, Dale Terry and Angela Koester

Members absent: None

Audience Attendance: 5

Motion Terry, support Koester to approve agenda as amended. *Motion carried*  
Under New Business add: *Cemetery Organization*

Motion Terry, support Pooley to approve the January 14<sup>th</sup> Regular Meeting minutes as written.  
*Motion carried*

**Public Comment:**

- Nora Morgan introduced the new pastor for the Palmyra and Blissfield Presbyterian Churches, Pastor Doug Holmes.

**Reports:**

- ✓ Treasurers: report presented by Treasurer Terry
- ✓ Fire Department: report presented by Chief Rohlan
- ✓ Code Enforcement: report presented by Clerk Koester
- ✓ Building Inspector: report presented by Clerk Koester
- ✓ Electrical Inspector: n/a
- ✓ Mechanical Inspector: n/a
- ✓ Plumbing Inspector: report presented by Clerk Koester
- ✓ Planning Commission: Next meeting scheduled for March 8, 2016 at 7:00 pm

Motion Koester, support Isley to approve all reports on hand and place on file. *Motion carried*

**Communications:**

- Land Splits: None
- Man-Nor Farms balance: \$ 1,641.82
- FOIA requests: Request for 2015 payroll information from [Michigan@openthebooks.com](mailto:Michigan@openthebooks.com)
- River Raisin Watershed: No action
- Rabies Clinic: Approximately 12 Rabies Vaccines given by Dr. James Leonard and approximately 22 dog licenses sold.
- Property Tax Collection: Treasurer Terry reported that approximately 80% of winter property taxes have been collected.
- 2015-16 Budget Preparation: Discussed with no action required at this time.
- In-House Twp. Training: Scheduled for February 25, 2016 a 7:00 pm at the Twp. Hall.

- 2016 Groundskeeper: Supervisor Isley reported that there have been ads placed in both local papers advertising request for bids for the Groundskeeper position. He has only received 2 responses so far.
- Certificate of Compliance: Discussed with no action required.
- CLSS Meeting: Scheduled for February 24, 2016 at 1:00 pm.

#### Unfinished Business:

- VanNieuwenhze Property “Executor” – PA0-700-0840-00: Motion Isley, support Koester to authorize Twp. attorney Frank Riley to be named as Executor of the VanNieuwenhze Property, PA0-700-0840-00, should the heirs fail to respond to notices and act on the violations needing addressed regarding this property. *Motion carried*
- Cemetery Ordinance Amendments: Motion Isley, support Papenhagen to approve amendments to current Cemetery Ordinance as follows:
  - ✓ Sect. 2 – Add item “d) All vehicles restricted to established driveways.”
  - ✓ Sect. 7 – Add item “f) New footstones are not allowed in any Palmyra Cemetery.”
  - ✓ Sect. 9 – Revise item “d)” Appropriate decorations ~~of any kind~~ may be placed...
  - ✓ Sect. 9 – Include final line on item “d)”, *Any decorations deemed inappropriate by the Palmyra Township Board shall be removed without any notice.*
  - ✓ Sect. 9 – Include final line on item “f)” *These flags shall be U.S. flags, military flags or public service flags only.*  
*Motion carried*
- “New” Zoning Ordinance: Discussed with no action taken.

#### New Business:

- PTFD –
  - Employment applications: Motion Isley, support Papenhagen that Dan Bauer be employed by the PTFD and placed on probationary status ~~for 2 years~~.  
Roll call vote: Pooley-Yes, Terry-No, Koester-Yes, Papenhagen-No, Isley-No.  
*Motion failed*  
Motion Isley, support Papenhagen to amend original motion to strike “for 2 years”.  
*Motion carried*
  - Probation terminations: n/a
  - Resignations: n/a
- PA116 Application:
  - PA0-110-3100-00 6000 block Deerfield Rd - Jim Isley
  - PA0-110-4550-00 6000 block Pope Rd – Jim Isley
  - PA0-111-2850-00 7000 block Deerfield Rd, RR property – Jim Isley
  - PA0 124-3550-00 4000 block Grosvenor Hwy – Jim Isley

Motion Koester, support Papenhagen to affirm all four (4) PA116 applications and supporting documentation presented and forward all information on to the reviewing agencies upon receipt of the appropriate property deed(s).  
Roll call vote: Pooley, Papenhagen, Terry, Koester – All Yes Isley-Abstained *Motion carried*
- Roads: Discussed with not action at this time. Still waiting for information from LCRC.

- August Millage: Motion Isley, support Pooley for the Twp. Board to place a *Fire Operation, Maintenance and Purchase of Township Fire Department Equipment and Apparatus* millage on the August 2016 Primary Ballot. *Motion carried*
- Academy Rd: Motion Pooley, support Terry to donate \$500.00 for the Academy Road cleanup at the discretion of Supervisor Isley. *Motion carried*
- BOR Appointments: Discussed with no action taken at this time.
- BOR Training: Motion Isley, support Pooley to hold a BOR Training meeting to be held February 29 from 9:00 am to 12:00 pm and to be presented by Twp. Assessor, Tim Voorhees. *Motion carried*
- Assessing Contract: Discussed with no action taken at this time.
- Annual Meeting: Discussed with no action taken at this time.
- Annual Meeting Elimination: Discussed and tabled for the March Regular Meeting.
- Cemetery Organization: Motion Isley, support Pooley to allocate \$500.00 to Chris Whited for Cemetery research and organization for February, March and April 2016. *Motion carried*
- Drop Box for Twp. Office: Clerk Koester to bring information back to the board at the March Regular meeting.
- Insurance Renewal: Motion Terry, support Pooley to renew the Twp. insurance policies with the Ted Hartleb Insurance Agency for the April 2016-2017 policy period. *Motion carried*

**Bill Payment:**

Motion Koester, support Terry to pay all Twp. and PTFD bills as presented. *Motion carried*

Motion Terry, support Koester to adjourn at 9:11 pm. *Motion carried*